



## Preservation Easement Program: Easement Application

Date: \_\_\_\_\_

### Contact Information:

Your Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Town/City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone Number (day): \_\_\_\_\_ (evening): \_\_\_\_\_

E-mail Address: \_\_\_\_\_

### Property Location:

Property Name (if applicable): \_\_\_\_\_

Street Address: \_\_\_\_\_

Town/City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

### Property Information:

Date of construction (or approximate): \_\_\_\_\_

Date(s) of major alterations: \_\_\_\_\_

Architect/Builder (if known): \_\_\_\_\_

Architectural Style: \_\_\_\_\_

Historic Designations:  National Register Individual  National Register District

Local Landmark  Local District  Other \_\_\_\_\_

Historic District Name (if applicable): \_\_\_\_\_

Current Use: \_\_\_\_\_

Original Use: \_\_\_\_\_

**Ownership:**

Do you own the property? If a trust or LLC owns, please be specific as to the actual entity which holds the title.

\_\_\_\_\_

How long has the property been owned by the above? \_\_\_\_\_

Is there a mortgage on the property? \_\_\_\_\_

If so, who holds the mortgage? \_\_\_\_\_

Are there any other easement interests? If so, please explain \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

How did you hear about the Preservation Easement Program? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Note: There are no costs associated with initial discussions/consultations or for an initial visit to your property by Cincinnati Preservation staff to discuss potential preservation of your property. There is, however, there is an application fee and an easement donation fee that will be required should you decided to proceed with the project, and have Cincinnati Preservation prepare a draft easement (i.e. to cover legal costs associated with drafting the actual easement agreement). Application fee is \$1000 for a single and 2 family home, \$2000 for all other properties. Easement Donation Fee is based on the market value of the property and will be paid upon approval of the easement and before the easement is recorded.*

**Applicant's Signature:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

**Please mail or e-mail completed application to:**

**Cincinnati Preservation**

**John Hauck House**

**812 Dayton Street**

**Cincinnati OH 45215**

[beth.johnson@cincinnati-preservation.org](mailto:beth.johnson@cincinnati-preservation.org)