



Preservation Easement Alteration Application

Date: _____

Property Location:

Property Name (if applicable): _____

Street Address: _____

Town/City: _____ State: _____ Zip Code: _____

Contact Information:

Your Name: _____

Mailing Address: _____

Town/City: _____ State: _____ Zip Code: _____

Telephone Number (day): _____ (evening): _____

E-mail Address: _____

Architect, Carpenter/Contractor, Engineer or Consultant (if applicable):

Name: _____

Mailing Address: _____

Town/City: _____ State: _____ Zip Code: _____

Telephone Number (day): _____ (evening): _____

E-mail Address: _____

Please email me a copy of the easement associated with this property.

Description and Purpose of Proposed Alteration (please attach architectural drawings, sketches, site plans, description of material or other supporting documentation):

Applicant's Signature: _____

Print Name: _____

Required Documentation

Each application should be accompanied by documentation. The information required depends on the project's size and scope. At a minimum, and in addition to the summary information provided above, please attach the following material to each request:

- (1) Photographs of the subject building(s) and site detailing both the existing conditions as well as any historic context(s)/setting(s) that may be affected by the proposed work;
- (2) Any plans, drawings, or other design documents already developed for this particular request, or any earlier plans, drawings or design documents that may be relevant to your request; and
- (3) Any additional information that may support or be helpful in understanding your request.

Please mail or e-mail completed application to:

Cincinnati Preservation

John Hauck House

812 Dayton Street

Cincinnati OH 45214

beth.johnson@cincinnati-preservation.org