Preservation Easement Program: Easement Application

Date: _____________

Contact Information:

Your Name: _____________________________________________________________
Mailing Address: __________________________________________________________________________________
Town/City: __________________ State: _____ Zip Code: ________________________
Telephone Number (day): __________________________ (evening): __________________
E-mail Address: ________________________________

Property Location:

Property Name (if applicable): ____________________________________________
Street Address: ___________________________________________________________
Town/City: __________________ State: _____ Zip Code: ________________________

Property Information:

Date of construction (or approximate): ________________________________
Date(s) of major alterations: ____________________________________________
Architect/Builder (if known): ____________________________________________
Architectural Style: ______________________________
Historic Designations: □ National Register Individual □ National Register District
□ Local Landmark □ Local District □ Other _________________________________

Historic District Name (if applicable): ________________________________
Current Use: ___________________________________________________________
Original Use: __________________________________________________________

Ownership:
Do you own the property? If a trust or LLC owns, please be specific as to the actual entity which holds the title. _____________________________________________________________
How long has the property been owned by the above? _____________________________________________________________
Is there a mortgage on the property? _____________________________________________________________
If so, who holds the mortgage? _____________________________________________________________
Are there any other easement interests? If so, please explain _____________________________________________________________

How did you hear about the Preservation Easement Program? _____________________________________________________________

Note: There are no costs associated with initial discussions/consultations or for an initial visit to your property by Cincinnati Preservation Association staff to discuss potential preservation of your property. There is, however, an application fee and an easement donation fee that will be required should you decide to proceed with the project, and have Cincinnati Preservation Association prepare a draft easement (i.e. to cover legal costs associated with drafting the actual easement agreement). Application fee is $1000 for a single and 2 family home, $2000 for all other properties. Easement Donation Fee is based on the market value of the property and will be paid upon approval of the easement and before the easement is recorded.

Applicant’s Signature: _____________________________________________________________
Print Name: _____________________________________________________________

Please mail or e-mail completed application to:
Cincinnati Preservation Association
John Hauck House
812 Dayton Street
Cincinnati OH 45215
beth.johnson@cincinnatipreservation.org