



## Preservation Easement Alteration Application

Date: \_\_\_\_\_

### Property Location:

Property Name (if applicable): \_\_\_\_\_

Street Address: \_\_\_\_\_

Town/City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

### Contact Information:

Your Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Town/City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone Number (day): \_\_\_\_\_ (evening): \_\_\_\_\_

E-mail Address: \_\_\_\_\_

### Architect, Carpenter/Contractor, Engineer or Consultant (if applicable):

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Town/City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone Number (day): \_\_\_\_\_ (evening): \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Please email me a copy of the easement associated with this property.

**Description and Purpose of Proposed Alteration** (please attach architectural drawings, sketches, site plans, description of material or other supporting documentation):

**Applicant's Signature:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

**Required Documentation**

Each application should be accompanied by documentation. The information required depends on the project's size and scope. At a minimum, and in addition to the summary information provided above, please attach the following material to each request:

(1) Photographs of the subject building(s) and site detailing both the existing conditions as well as any historic context(s)/setting(s) that may be affected by the proposed work;

(2) Any plans, drawings, or other design documents already developed for this particular request, or any earlier plans, drawings or design documents that may be relevant to your request; and

(3) Any additional information that may support or be helpful in understanding your request.

**Please mail or e-mail completed application to:  
Cincinnati Preservation Association**

***John Hauck House***

**812 Dayton Street**

**Cincinnati OH 45214**

**[beth.johnson@cincinnati-preservation.org](mailto:beth.johnson@cincinnati-preservation.org)**

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